

MINUTES

May 3, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 3rd day of May 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, James Tyree, Denise Ellison, Peggy Laizure, Shari Kinney, Brooke Chiles, Chris Belford, Stephen Gibbs, Lori Bennett, John Miller, Spencer Adams and Kyle Haskins.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of April 26, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1454 – Non-Encumbered Contract for Bulk Oils, Lubricants and Antifreeze for the County Commissioners. The bid term will be from May 22, 2010 through September 21, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Hooten Oil Co. Inc.	Jim Johnson Oil Company	United Fuel & Energy	Clark Oil Distributors Inc.		Page 1
BID: #HWY-1454						
DEPT: Commissioner's						
DATE OPENED: 5-3-10						
	1	2	3	4		
Non-Encumbered						Awarded To:
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.						Tabled on 5-3-10
The bid term will be from May 22, 2010 thru September 21, 2010						
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES		

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept the bids and to table the awarding and/or rejecting of County Bid #HD-1455 – To Lease four (4) new Black & White Digital Multifunction Copier/Printers for the Cleveland County Health Department. Lease period is for one (1) year, with the option to re-new up to four (4) consecutive one (1) year periods.

The vote was: Rusty Sullivan; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution to have all contracts and/or agreements with the county or any agency thereof to be terminated and or closed on or before June 30th of each fiscal year to better maintain sound procedures for accounting and budgeting.

The vote was: George Skinner; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the Board of County Commissioners and Cleveland County and SYN-TECH SYSTEMS, INC beginning 4/19/2010 through 4/18/2011 to cover parts and support labor for all Fuelmaster components, both software and hardware.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve renewal of County Bid #HD-1371 – Lawn Care Services for the Cleveland County Health Department locations 224 S. Chestnut, Moore and 250 12th Avenue, N.E. Norman, Oklahoma. All terms and conditions will remain the same. The renewal period will be from May 12, 2010 through May 11, 2011.

The vote was: Rusty Sullivan; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the renewal of County Bid #SHE-1412 – Non-Encumbered Contract for the purchase of Laptop Computers and Accessories for another year. All terms and conditions will remain the same. The renewal period will be from May 11, 2010 through May 10, 2011.

The vote was: George Skinner; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Lease Agreement between the Board of County Commissioners and Cleveland County Facilities Authority for 2126 square feet of space leased at the Alan J. Couch Juvenile Center, 1650 W. Tecumseh Road, Norman, Oklahoma for Courts and Common Area in the amount of \$404.30 per month from July 1, 2010 through June 30, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Lease Purchase Agreement between the Board of County Commissioners of Cleveland County District #1 and Warren Power & Machinery Inc. for the following equipment.

- a. Caterpillar 140H S/N CCA01424 \$1,527.85 per month
- b. Caterpillar 140H S/N CCA01432 \$1,527.85 per month

The vote was: Rusty Sullivan; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Stop Violence Against Women Act Grant 2010-2011 Application. Application for grant is to fund Court Service Officer position to supervise offenders convicted of domestic violence. This position allows for probation term instead of incarceration in the County Jail. A grant application has been previously approved in 2004-2009. The County is not required to provide matching funds.

The vote was: George Skinner; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Norman Public Schools to provide instructional services for children enrolled in the Early Foundations Program for the Norman Public Schools. Cleveland County Health Department (CCHD) will bill Norman Public Schools (NPS) at a rate of \$10.00 per hour for services of one (1) instructional assistant. CCHD will bill NPS at a rate of \$0.50 per mile for travel related to training for one instructional assistant. Travel cost shall not exceed those authorized by the State Travel Reimbursement Act. The contract will not exceed \$10,600.00 for the year beginning July 1, 2010 and terminating on June 30, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Britney Novotny to provide breastfeeding support services to Women Infants and Children (WIC) clients who are pregnant or breastfeeding. The contract will not exceed \$3,000.00 for the year beginning May 1, 2010 to June 30, 2010. The Health Department will pay \$13.00 per hour and mileage at \$0.50 per mile.
The vote was: Rusty Sullivan; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Megan Garrison to provide breastfeeding support services to Women Infants and Children (WIC) clients who are pregnant or breastfeeding. The contract will not exceed \$3,000.00 for the year beginning May 1, 2010 to June 30, 2010. The Health Department will pay \$13.00 per hour and mileage at \$0.50 per mile.
The vote was: George Skinner; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolutions
Disposing of Equipment:

- a. #D332-18A Loader
 - b. #D611-39 Computer
- (The above items are from District #3 and were junked or sold.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Emergency Purchase Order 2010-3722, T2A, Warren Cat, \$3,590.40, 140-H Grader Edges during ice storm for Cleveland County District #1, per O.S. Title 19 Section 1505.I.
The vote was: Rusty Sullivan; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
10-4891 – K2 BNB Technology Networking \$ 1,000.00

b. Highway Fund

10-4910 – T2A	Yaffe Iron Metal Company	750.00
10-4927 – T2A	Hydradyne Hydraulics	2,700.00
10-4930 – T2A	Southwest Trailers & Equipment	500.00
10-4931 – T2A	Grissoms LLC	500.00
10-4932 – T2A	Petroleum Marketers Equipment	750.00
10-4933 – T2A	UniFirst	1,000.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0819 – SM2	10-2026 – T2A
	10-2152 – T2A
10-4022 – MD2	10-2988 – T2A
	10-3106 – T2A
	10-3384 – T2A
	10-3834 – T2A
	10-3969 – T2A
	10-4250 – T2A

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$32,731.76
b. Highway Fund	69,871.80
c. Health Fund	5,454.37
d. Sheriff Service Fee Fund	8,460.22
e. Sheriff Commissary Fund	1,602.36
f. Sheriff Jail Fund	3,928.74
g. Sheriff Revolving Fund	5,592.36
h. Treasurer Certification Fee Fund	260.00
i. Treasurer Sales Tax Fund	495,620.56
j. Fair Board Fund	871.45

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 4-30-10 @ 7:53 a.m.)